

# Election Day Curbside Quick Reference Card

## Curbside Procedure

Any voter who is able to travel to the voting place but is unable to enter the voting enclosure due to age, or physical disability or physical barriers shall be allowed to vote from his vehicle.

- STEP 1** When the curbside bell is heard or a voter is seen pulling up to the curbside voting area, retrieve the curbside materials and proceed to the curbside voting area
- STEP 2** Determine the person voting curbside (ex. "Who will be voting curbside today?")
- STEP 3** Administer the curbside oath to all eligible voters in the vehicle at once
- STEP 4** Ask voter to state name, address and party affiliation and confirm that the voter has lived at the address stated for 30 days or more. **Date of birth may be asked, but the voter is not required to provide it.** Record this information in the curbside log
- STEP 5** Return inside and provide the laptop operator with the curbside log so he can locate the voter. If the voter cannot be located, complete the provisional process for the curbside voter
- STEP 6** Receive the Authorization to Vote Form (ATV) from the laptop operator and retrieve the correct ballot style from the ballot distribution station
- STEP 7** Return outside with the ATV form, ballot and other curbside materials. Read the voter's name, address and party affiliation and inform him that he is duly registered to vote
- STEP 8** Voter and precinct official should sign in sections "A" and "C" on ATV and voter should sign voter update form if an address or name update was performed
- STEP 9** Provide the voter with the ballot, pen and privacy sleeve/clipboard
- STEP 10** Once the voter is finished, retrieve the curbside materials, ballot and ATV and provide the voter with an "I Voted" sticker
- STEP 11** Return inside and locate one of the judges. Have the judge insert the ballot into the M100. Also, provide the ballot distributor with the ATV form
- STEP 12** If the voter is still outside, return to let him know that his ballot was safely inserted into the M100

## Curbside Oath

*"I do solemnly swear that I am a registered voter in New Hanover County. That because of age or physical disability, I am unable to enter the voting place to vote in person without physical assistance. That I desire to vote outside the voting place and enclosure, and that I understand that a false statement as to my condition will be in violation of North Carolina law." Do you agree with this statement and will you be able to sign a document confirming your agreement?"*

All requests from a voter who desires assistance in marking his ballot must be directed to the chief judge for approval.

Precinct officials are not allowed to determine whether the curbside oath applies to the voter. If the voter is willing to sign the document to confirm his eligibility, he may vote a curbside ballot.

Ensure voter privacy by preventing electioneers from interfering with curbside voters. If voter requires assistance voting their ballot, notify the Chief Judge.